



Position	Division	Department	Payroll Status	Start Date	End Date
MASSAGE THERAPIST	SPA	SPA TECH	PART TIME	now hiring	REGULAR

POSITION SUMMARY: Perform all spa services according to specific spa treatment protocols.

ESSENTIAL JOB FUNCTIONS:

- Provide clients with high quality, customized massage and spa treatments.
- Educate clients on the benefits of spa services offered; guide them in choosing the best services to meet their needs.
- Provide professional body care recommendations for clients.
- Maintain a professional demeanor and appearance.
- Create rapport with guests and cultivate a loyal clientele base.
- Be a part of a strong team work environment and coordinate with other spa departments.
- Use Spa Soft software to enter client data and to access daily appointment schedule.
- Correspond with clients via note card mailings and phone calls.
- Communicate problems with facility and equipment to the spa supervisor and/or spa director.
- Assist with spa supply and linen care as needed.
- Maintain proper sanitation and cleanliness of spa supplies and rooms.
- Maintain adequate supply of spa products in rooms – communicate product order needs to the spa supervisor/retail & inventory manager.
- Responsible for the set up and close down of massage and spa treatment rooms.
- Communicate and interact effectively with all levels of staff and customers.
- Communicate any customer service problems to the spa supervisor and/or spa director.

REQUIREMENTS:

- Must have a current City of Carlsbad Massage Therapist or HHP license and/or a California Massage Therapy Council (CAMTC) Massage Therapist/Massage Practitioner certification.
- Must have a current personal liability massage therapy insurance policy.
- Minimum of 2 years hands-on experience – school clinic, events, spa/salon setting, private practice, or other experience applies.
- Experienced and comfortable making professional body care recommendations.
- Highly organized with strict time management skills.
- Outstanding customer service skills and active listening skills.
- Ability to multi task and be flexible as schedule changes may occur.
- Basic knowledge of MS Word, internet and email functions.
- Excellent oral and written communication skills.
- Ability to effectively communicate and interact with all levels of staff.
- Capable of working independently as well as part of a team.
- Exude a professional demeanor and appearance.
- Must be able to work a flexible schedule that includes availability for weekend shifts.
- Must be available to work a schedule that ranges from 20 hours to 40 hours per week.
- Must be available to work busy holidays.
- Must be reliable and have a positive attitude.
- Must be available to attend monthly staff meetings.
- Must not have any visible tattoos, face and/or body piercings while at work.
- Must be able to stand for extended periods of time.
- Must be able to perform massage techniques using considerable physical strength and proper body mechanics during massage and spa sessions.
- Must be able to work with consecutive appointments with only a 5-10 minute break between.

PHYSICAL DEMANDS:

- Most work tasks are performed indoors. Temperature is moderate and controlled by hotel environmental systems.
- Must be able to sit at a desk for up to 5 hours per day. Walking and standing are required during the rest of the working day. Length of time of these tasks may vary from day to day and task to task.
- Must be able to exert well-paced ability to maneuver between functions occurring simultaneously.
- Must be able to exert well-paced ability to reach other departments of the hotel on a timely basis.
- Must be able to lift up to 100 lbs. occasionally.
- Must be able to push and pull carts and equipment weighing up to 250 lbs. in an emergency.
- Requires grasping, writing, standing, sitting, walking, repetitive motions, bending, climbing, listening and hearing ability and visual acuity.
- Talking and hearing occur continuously in the process of communicating with guests, supervisors and subordinates.
- Vision occurs continuously with the most common visual functions being those of near and color vision and depth perception.
- Requires manual dexterity to use and operate all necessary equipment.
- Must have finger dexterity to be able to operate office equipment such as computers, printers, 10-key adding machine, electric typewriter, multi-line touch tone phone, filing cabinets, FAX machines, photocopiers, dolly and other office equipment as needed.

QUALIFICATIONS:

- Must be at least 18 years of age or older.

