



**POSITION TITLE:** ROOM ATTENDANTS - SHERATON CARLSBAD RESORT AND SPA

**CLOSE DATE FOR ACCEPTING APPLICATIONS:** OPEN UNTIL FILLED

**POSITION SUMMARY:** To clean rooms and halls in resort and perform a combination of tasks to maintain resort premises in a clean and orderly manner, thereby contributing to a pleasant, positive guest experience.

**ESSENTIAL JOB FUNCTIONS:**

- Clean and reset guest bedroom and bathroom areas according to established standards as follows:
  - Sort, count, fold and carry linen
  - Make beds
  - Replenish supplies, i.e., amenities, drinking glasses, clean linen
  - Lift and move furniture weighing no more than 20 lbs
  - Sweep, scrub bathroom floor using broom and mops
  - Clean rugs, carpets, upholstered furniture using vacuum cleaner and or proper chemicals
  - Dusts furniture, equipment and fixtures
  - Washes tile walls, tub, sink and toilets
  - Polishes woodwork and metal work such as fixtures and metal fittings
  - Cleans windows, door panels and sills
  - Empties wastebaskets
  - Replenishes bathroom supplies
- Organize and stock cleaning cart and organize linen closets on floors assigned.
- Complete accurately, and in a timely manner, any assigned paperwork.
  - Clean hallway, restrooms, elevators, stairwells, locker rooms and other work areas
  - All other duties as assigned by a manager or supervisor

**REQUIREMENTS:**

- Use hands to lift, carry or pull objects that may be heavy.
- Understand simple instructions.
- Learn simple procedures and techniques.
- Perform routine and repetitive work.

**PHYSICAL DEMANDS:** Light work: Exerting up to 20 pounds of force occasionally (Occasionally: activity or condition exists up to 1/3 of the time), and/or up to 10 pounds of force frequently (Frequently: activity or condition exists from 1/3 to 2/3 of the time), and/or a negligible amount of force constantly (Constantly: activity or condition exists 2/3 or more of the time) to move objects. Requires walking or standing to a significant degree, or requires sitting most of the time but entails pushing and/or pulling of arm or leg controls, or requires working at a production rate pace entailing the constant pushing and or pulling of materials even though the weight of those materials is negligible.