



POSITION TITLE: PUBLIC AREA ATTENDANT - SHERATON CARLSBAD RESORT AND SPA

CLOSE DATE FOR ACCEPTING APPLICATIONS: OPEN UNTIL FILLED

POSITION SUMMARY: Ensure all public areas are clean and maintained according to the standards set down by the hotel, thereby contributing to a pleasant, positive guest experience.

ESSENTIAL JOB FUNCTIONS:

- Perform general cleaning duties in public areas as follows:
 - Clean public area and associate bathrooms
 - Remove trash from trash cans throughout the Resort
 - Maintain cleanliness of trash can(s)
 - General dusting of public areas including Lobby and Conference Center
 - Maintain pool deck clean, pick up dirty towels and supply clean towels
 - Maintain cleanliness of Palm Courtyard and patio furniture
 - Wash down tennis court
 - Clean dog station and furnish doggie bags
 - Maintain all ash urns
 - Maintain Porte Cochiere cleanliness
 - Vacuum Conference Center hallway, Lobby Carpet and Executive Offices
 - Perform Guest Request throughout day
 - Remove trash containers from trash chute and drive to loading dock compactor
 - Responsible for garage cleanliness
 - Responsible for lamps/sconces around the property
 - Responsible for cleanliness of Fitness Center
 - Responsible for cleanliness of Club Lounge
- Ensure cleanliness of Glass doors in lobby, conference center, and restaurant patio/doors
- Maintain, at all times, a neat and clean professional appearance
- Ensure work area is clean when finished
- Wipe water fountains throughout property, stairwells, flower pots
- Responsible for being knowledgeable about the hotel

REQUIREMENTS:

- Must be able to speak, read, write and understand the primary language(s) used in the workplace.
- Must be able to read and write to facilitate the communication process.
- Requires good communication skills, both verbal and written.

PHYSICAL DEMANDS:

- Must be able to stand and exert well-paced mobility for up to 4 hours in length.
- Must be able to exert well-paced ability to maneuver between functions occurring simultaneously.
- Must be able to exert well-paced ability in limited space and to reach other departments of the hotel on a timely basis.
- Must be able to bend, squat and lift up to 75 lbs. on a regular and continuing basis.
- Must be able to push and pull carts and equipment weighing up to 250 lbs. on a regular and continuing basis.
- Must be able to bend, stoop, squat and stretch to fulfill cleaning tasks.
- Requires grasping, writing, standing, sitting, walking, repetitive motions, bending, climbing, listening and hearing ability and visual acuity.
- Talking and hearing occur continuously in the process of communicating with guests, supervisors and other employees.



- Vision occurs continuously with the most common visual functions being those of near vision and depth perception.
- Requires manual dexterity to use and operate all necessary equipment.